



## **SCHOLARSHIP APPLICATION PACKAGE**

Virginia PTA is proud to offer scholarships to graduating Virginia high school students planning to enter teaching or other youth-serving professions. Each year, two special scholarships are given—a \$1,200 scholarship memorializing M. Frieda Koontz, the Executive Secretary of the SCA from 1922-1950, and a \$1,200 scholarship honoring S. John Davis, Virginia's Superintendent of Schools from 1979-1989. Additional \$1,000 scholarships complete the scholarship awards package.

The number of scholarships awarded each year depends on proceeds of special Virginia PTA projects and functions. All revenue from the PTA Presidents Honor Awards, Life Membership Awards, Student Leadership Awards, and Distinguished Service Awards presented throughout the state each year go directly to the Scholarship Fund. In addition, each year Virginia PTA conducts an auction, the proceeds from which provide additional revenue to the Scholarship Fund. Donations in honor, or in memory of, special individuals are always welcome, as well as contributions to the fund.

### **Applicant Eligibility**

Students must:

- Attend a school that has an active PTA or PTSA association in good standing
- Reside in Virginia and graduate from a Virginia public high school
- Plan to pursue a career in teaching or qualify for service with a youth-serving agency
- Enter a Virginia college or university in September following the date of application for the scholarship
- Maintain an average of 2.5 (on a scale of 4.0) or better
- Provide evidence of financial need and academic achievement

### **Administrative Procedures**

- In December, high school principals and guidance departments receive scholarship information to copy and distribute to eligible students.
- The student completes the current Student Application, obtains three letters of recommendation, and returns all documentation to the guidance counselor.
- The school principal and guidance counselor complete/sign the School Administration Support Form, provide a copy of the student's transcript and test scores, and attach to completed Student Application and Recommendations for a completed application packet.

- The guidance counselor forwards the completed application packet to Virginia PTA.
- The Scholarship Selection Committee meets in March. Consideration is given to academic achievement, financial need, and school/community activities.
- Scholarship recipients are notified by mail (April) and required to return a letter of acceptance.
- Scholarship money is sent directly to the student upon receipt of a copy of the college registration form.

## **Deadlines**

- **State Deadline – March 1 (Postmarked).** Send completed application to:

Virginia PTA  
 Attention: Scholarship Chair  
 1027 Wilmer Avenue  
 Richmond, VA 23227-2419

- The completed application packet must include:
  - Student Application
  - Three (3) letters of recommendation
  - School Administration Support Form
  - Transcript
  - Test scores
- No **FAXES** Permitted

## **Application**

The application form follows. Additional copies of the application can also be found at the following locations:

- Virginia PTA website at [www.vapta.org](http://www.vapta.org),
- Virginia PTA Local Unit Resource Guide
- School Guidance Departments
- Contact Virginia PTA at [info@vapta.org](mailto:info@vapta.org), 1-866-4vakids, or 804-264-1234 (Richmond area)

**VIRGINIA PTA SCHOLARSHIP  
STUDENT APPLICATION  
(TO BE COMPLETED BY STUDENT AND RETURNED TO GUIDANCE)**

Mail completed applications to:  
Virginia PTA, Attention: Scholarship Chair, 1027 Wilmer Avenue, Richmond, VA, 23227-2419

**Postmarked no later than March 1**

NAME \_\_\_\_\_ GRADE \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

TELEPHONE NUMBER (\_\_\_\_) \_\_\_\_\_ SSN *(Only winners will be contacted for SSN)*

DATE OF BIRTH \_\_\_\_\_ PTA District \_\_\_\_\_

SCHOOL NAME AND ADDRESS \_\_\_\_\_

SCHOOL TELEPHONE NUMBER (\_\_\_\_) \_\_\_\_\_

MY SCHOOL HAS AN ACTIVE PTA/PTSA IN GOOD STANDING: ☐ YES ☐ NO

PRINCIPAL'S NAME \_\_\_\_\_

NAME OF GUIDANCE COUNSELOR: \_\_\_\_\_

VIRGINIA COLLEGE OR UNIVERSITY YOU ARE PLANNING TO ATTEND: \_\_\_\_\_

MAJOR: \_\_\_\_\_ HAVE YOU BEEN ACCEPTED? \_\_\_\_\_

*(Student MUST attend a Virginia college or university AND pursue a career in teaching or a youth-serving profession)*

TENTATIVE CAREER PLANS, INCLUDING SUBJECT, OR FIELD: \_\_\_\_\_

REASONS FOR CHOOSING THE STATED CAREER: (NO MORE THAN 100 WORDS):

**(DUE TO THE SENSITIVE NATURE OF FINANCIAL INFORMATION, THIS PAGE MAY  
BE GIVEN TO YOUR COUNSELOR IN A SEALED ENVELOPE ALONG WITH YOUR  
COMPLETED APPLICATION)**

**FINANCIAL INFORMATION**

**Failure to provide complete and all required information will invalidate the application**

Employment of parents/guardians with whom applicant resides:

Occupation of Father/Guardian: \_\_\_\_\_

Annual adjusted income reported on Form 1040: \_\_\_\_\_

Occupation of Mother/Guardian: \_\_\_\_\_

Annual adjusted income reported on Form 1040: \_\_\_\_\_

Do you receive Social Security Benefits due to the death of a parent? Amount? \_\_\_\_\_

Does your custodial parent receive Spousal and/or child support? Amount? \_\_\_\_\_

List any additional revenue you or your parents might have, i.e. Trust Fund, Interest Accounts,  
Dividends: \_\_\_\_\_

Number of and ages of dependent children in family: \_\_\_\_\_

If any in college indicate where: \_\_\_\_\_

List other financial resources available to applicant for college (financial aid, student employment,  
other scholarships, support of non-custodial parent, etc.):

Resource	Amount

Explain your need for scholarship assistance and plan for financing your college education: (no  
more than 100 words)

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## ACTIVITIES

List community activities/experiences:

[illegible]

List honors received:

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List work experiences:

[illegible]

List school activities/clubs/experience:

[illegible]

## RECOMMENDATIONS

Attach three letters of recommendation. Please list individuals submitting recommendations:

Name	Position
1)	
2)	
3)	

I have read the regulations pertaining to the PTA Scholarship Program. If chosen for a scholarship grant, I agree to fulfill the obligation.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date of Application)

TO BE COMPLETED BY PARENT OR GUARDIAN:

I have reviewed the application and to the best of my knowledge all information is accurate. I believe that the applicant is serious in intent to complete a college education and with the help from the scholarship grant will be able to pursue their degree.

Other comments: \_\_\_\_\_  
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\_\_\_\_\_  
(Signature of Parent or Guardian)  
I have reviewed the application and to the best of my knowledge  
all information is accurate.

\_\_\_\_\_  
(Date)

**VIRGINIA PTA SCHOLARSHIP  
SCHOOL ADMINISTRATION SUPPORT FORM  
(TO BE COMPLETED BY GUIDANCE DEPARTMENT)**

Student Name \_\_\_\_\_

Size of Graduating Class \_\_\_\_\_ Class Rank if applicable \_\_\_\_\_

GPA \_\_\_\_\_ Scale \_\_\_\_\_

Highest SAT Scores: Math \_\_\_\_\_ Verbal \_\_\_\_\_ Writing \_\_\_\_\_

Highest ACT Scores: English \_\_\_\_\_ Mathematics \_\_\_\_\_ Reading \_\_\_\_\_

Social Studies \_\_\_\_\_

Indicate below your understanding of the economic status of the family, the individual's likelihood to complete college and other supporting information:

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Attach a transcript of the student's high school record and a copy of ALL Standardized Test Scores.

**ENCLOSE THE FOLLOWING DOCUMENTS AND RETURN TO VIRGINIA PTA**  
**POSTMARKED NO LATER THAN MARCH 1**  
**FAXES WILL NOT BE ACCEPTED**

\_\_\_\_\_ Student Application  
\_\_\_\_\_ Three Letters of Recommendation  
\_\_\_\_\_ School Administration Support Form  
\_\_\_\_\_ Transcript and Test Scores

\_\_\_\_\_  
(Signature of Guidance Counselor)

I have reviewed the application and to the best of my knowledge  
all information is accurate.

\_\_\_\_\_  
(Signature of High School Principal)

I have reviewed the application and to the best of my knowledge  
all information is accurate.

\_\_\_\_\_  
(Name of School)

\_\_\_\_\_  
(School Telephone Number)

MAIL TO:

\_\_\_\_\_  
(Date)

VIRGINIA PTA  
SCHOLARSHIP CHAIR  
1027 Wilmer Avenue  
Richmond, VA 23227-2419